

ICDL WORKFORCE MODULES

Designed to build and certify the necessary digital skills of the modern workplace.

OFFICE APPLICATIONS	GOOD PRACTICE	ESSENTIAL SKILLS
<ul style="list-style-type: none"> Document 	<ul style="list-style-type: none"> Cyber Security 	<ul style="list-style-type: none"> Computer & Online Essentials
<ul style="list-style-type: none"> Spreadsheet 	<ul style="list-style-type: none"> Remote Work 	<ul style="list-style-type: none"> Application Essentials
<ul style="list-style-type: none"> Presentation 	<ul style="list-style-type: none"> Data Protection 	<ul style="list-style-type: none"> Computer Essentials
<ul style="list-style-type: none"> Teamwork 	<ul style="list-style-type: none"> Information Literacy 	<ul style="list-style-type: none"> Online Essentials
	<ul style="list-style-type: none"> Online Collaboration 	

ICDL PROFESSIONAL MODULES

Designed to meet the needs of modern professionals in a range of sectors and develops an advanced level of skills for those with technology reliant roles.

CREATIVE	ENTREPRENEURIAL	COMPUTATIONAL
<ul style="list-style-type: none"> Document (Adv) 	<ul style="list-style-type: none"> Digital Marketing 	<ul style="list-style-type: none"> Financial Spreadsheet
<ul style="list-style-type: none"> Presentation (Adv) 	<ul style="list-style-type: none"> Project Planning 	<ul style="list-style-type: none"> Management Spreadsheet
<ul style="list-style-type: none"> Web Editing 	<ul style="list-style-type: none"> CRM Systems 	<ul style="list-style-type: none"> Data Analytics
<ul style="list-style-type: none"> 3D Design 	<ul style="list-style-type: none"> eCommerce 	<ul style="list-style-type: none"> Computing
<ul style="list-style-type: none"> Image Editing 		<ul style="list-style-type: none"> Using Database
		<ul style="list-style-type: none"> Databases (adv)

ICDL INSIGHTS

Designed for business managers who are not IT professionals, which provide conceptual understanding of trending and emerging technology.

TREANDING AND EMERGING TECHNOLOGY		
<ul style="list-style-type: none"> Cloud Computing 	<ul style="list-style-type: none"> Artificial Intelligence 	<ul style="list-style-type: none"> Blockchain
<ul style="list-style-type: none"> Internet of Things (IoT) 	<ul style="list-style-type: none"> Big Data 	

ICDL DIGITAL CITIZEN MODULES

Developed to cater for those with no experience whatsoever of computers and the Internet.

DIGITAL SKILLS FOR EVERYDAY TASKS		
<ul style="list-style-type: none"> Digital Citizen 	<ul style="list-style-type: none"> Digital Citizen Plus 	<ul style="list-style-type: none"> Tablet Fundamentals